

Downtown Henderson Christmas Parade 2019 Rules and Regulations

Saturday, December 7, 2019

4:00 pm

1- All Floats, Fire trucks, and vehicles with trailers are to line up at 3:00pm. All other parade entries begin line up at 3:15pm and NO LATER than 3:45pm. The ONLY entry into the parade will be from the Raleigh Road entrance of the Dabney Drive Extension. **NO ONE** will be allowed to line up from the Oxford Road side of the Dabney Drive Extension. **The parade will end on Montgomery Street. Please walk to McGregor Hall for the Annual Tree Lighting immediately after. Prizes given away!**

2- Once the barriers are in place **NO ONE** will be allowed to drive on the Dabney Drive Extension to drop off parade participants. **Parents will need to park and walk their children to their parade spot.**

3- **Floats will be judged based on attractiveness, best use of theme, and riders dressed according to theme.** Judges decisions are final. Prizes are awarded as follows: **1st = \$100 ~ 2nd = \$50 ~ 3rd = \$25** - PLEASE NOTE: **Only paid entries will be eligible for prize money!**

4- Unless using a professional float, all entries are responsible for parade transportation.

5- ALL ENTRIES MUST HAVE A CHRISTMAS THEME. For example: Antique autos are to be decorated for Christmas. In a car club – **All Cars in the Group Must Be Decorated!** Scouts should carry a Christmas banner. Musical groups are encouraged to play Christmas music. NO ONE will be allowed to participate in the parade WITHOUT a Christmas theme; this includes businesses, cars, trucks, marching units, etc

6- Due to safety reasons, **MOTORCYCLES AND HORSES ARE PROHIBITED.** Three or four Wheelers are not permitted

7- **Vehicles with loud mufflers or engines are prohibited (No engine revving/burnouts allowed). Groups with multiple entries are to come through the parade 2x2. There WILL BE NO swerving of cars or driving with open doors!**

8- **The parade entry fee includes UP TO 3 VEHICLES for car clubs. Additional vehicles are \$10 each. Example: 1 to 3 cars = 1 entry fee of \$55; 3 cars +1 = \$65.**

9- Vehicles representing businesses for advertising without a Christmas theme are prohibited.

10- Henderson City Code Section 10- 23 states: “*No one participating in a parade or proceeding along the route of a parade shall distribute handbills, advertising matter, candy, cigarettes, prizes, or favors of any kind, within one hundred feet of any moving motor vehicle or within one hundred feet of any group of parade participants marching in an organized marching formation.*”

11- **Each entry must include a sign or banner with the organizations name.**

12- Only preauthorized groups will be allowed to participate in the parade. No more than 25 individuals representing a single organization or club will be allowed. (This EXCLUDES organized walking or marching units)

13- Any unauthorized persons/vehicles will be turned away. NO ONE will be allowed to enter into the parade at the parade. **ALL ENTRIES MUST MEET DEADLINES.**

14- A distance of one car length is to be maintained between entries. Parade volunteers will instruct you to increase or close gaps.

15- Entries with animals are responsible for cleaning up their own animal waste.

16- **No refunds will be given for no shows or entries that are removed due to rule infractions.**

17- Alcoholic beverages and smoking are prohibited by all 2019 parade participants.

18- It is the responsibility of each person participating in the parade to adhere to all applicable local, state and/or federal laws. **The Vance County Arts Council, The City of Henderson, sponsors, contributors, and supporters deny liability for any damages, injuries, or losses as a result of participating in the 2019 Henderson Christmas Parade.**

In the event that we have severe inclement weather on 12/07/19, the parade will be held on 12/14/19, **A telephone call will be made to all parade contacts if this change occurs. Therefore, please have a valid working number on the parade form.**

2019 Downtown Henderson Christmas Parade

Saturday, December 7, 2019, Parade begins at 4:00pm

Floats, Fire trucks, and Vehicles with Trailers Line-up on the Dabney Drive Extension
(enter from Raleigh Road ONLY) between 3:00 to 3:20pm

All Other parade entries 3:15pm and NO LATER than 3:45pm

Professional floats: Triangle Float Company (Contact Mark Harris: (trianglefloats@yahoo.com) 919-410-5543)
Please note that the parade will end on Montgomery Street near the McGregor Hall Parking Lot

Deadline for Entries and Fees: November 25, 2019

PLEASE NOTE: No One Will Be Allowed To Participate Without an Entry Form Turned in by the Deadline

For additional information, contact Dr. Alice Clark Sallins Executive Director, 252-767-4579

Organization/Group Name: _____

Email Address: _____

Contact Person: _____ Phone Number: _____

Mailing Address: _____

Entry includes music ___ yes ___ no Explain: _____

Entry Type/Fee: * Basic entry fee \$55 all exceptions are listed below

_____ All entries not listed below **\$55**

_____ Professional Float = **\$55 per entry** (Does not include float rental) _____ Original Float = **\$55 per entry**

_____ Walking/Marching Units = **\$55 per entry** _____ # of Participants

_____ Car Clubs – up to 3 cars = **\$55** _____ # of Additional Cars or Trucks = **\$10 per entry over 3**

_____ **High School and Middle School Marching Bands = no charge**

_____ All other School Organizations = **\$25** _____ float _____ Marching or _____ Vehicle (s)

_____ Fire Trucks, Ambulance, Military = **no charge** _____ Marching or _____ Vehicle (s)

_____ Tractor/Trailer or oversized trucks = **\$100 per entry** _____ # of Tractors/Trailers or Trucks

Vendor Fee = \$65 Parking Lot on the corner of Garnett and West Orange Street

Please note that this is an evening parade, please wear or display Christmas light to be seen

Applicable Entry fees should accompany this form. Please make checks payable to:

Vance County Arts Council ~ P.O. Box 34 ~ Henderson, NC 27536

I have read the attached list of rules regarding the 2019 Christmas Parade and agree to comply with them as set forth by the Vance County Arts Council and the City of Henderson. I understand that if I do not comply with the rules and regulations, I and/or my group will not be allowed to participate in the parade. I understand there is a \$35 charge on returned checks.

Print Name & Title of Applicant

Signature _____ Date

* All dance routines must advance forward and not leave a space wider than a car length in the parade route.